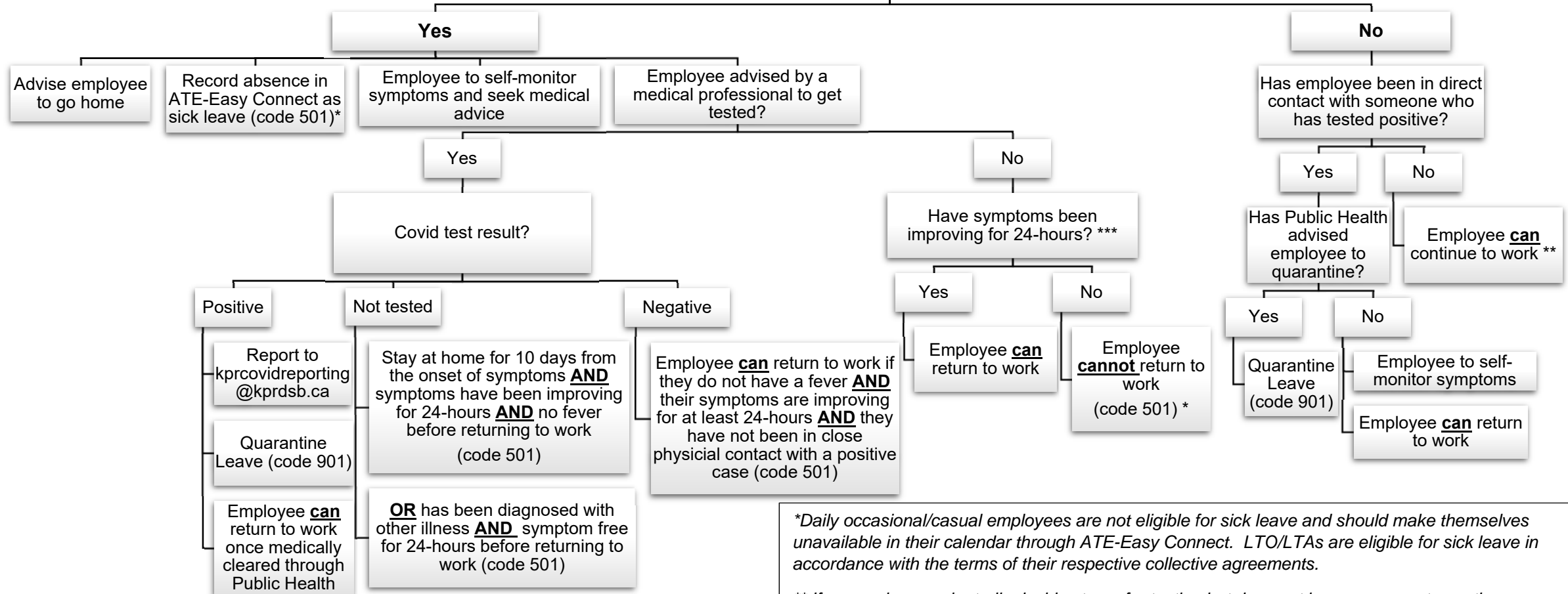


Is the employee experiencing symptoms of Covid, not attributed to a known cause?



ATE Easy-Connect Absence Codes

- 501 – Sick Leave
- 901 – Quarantine Leave

Please note: The waiting period for Covid test results will be considered quarantine leave (code 901).

**Daily occasional/casual employees are not eligible for sick leave and should make themselves unavailable in their calendar through ATE-Easy Connect. LTO/LTAs are eligible for sick leave in accordance with the terms of their respective collective agreements.*

*** If an employee voluntarily decides to go for testing but does not have any symptoms, they are expected to do this outside of their regular working hours and can continue to work.*

**** Please use the government-screening tool and take the steps that are identified, based on the symptoms experienced <https://covid-19.ontario.ca/school-screening/>*

Revised October 20, 2020